

CHECKLIST FOR APPLICATION TO DIPLOMA IN PHARMACY DUPLICATE CERTIFICATE

(Mark ✓ for Verification)

Sl. No.	DETAILS OF PARTICULARS		(Mark ✓ for Verification)
1	Covering Letter giving details about the Candidate's Duplicate Certificate Application sent	To be enclosed	<input type="checkbox"/>
<u>Duplicate Diploma Certificate Preparation Fees:-</u>			
2	Rs. 500/-per Candidate Relevant SBM Bank Challan with seal of the Treasury / Details of fees already paid through Challan (copy)	To be enclosed	<input type="checkbox"/>
3	Police Complaint Records & B Report (Not Traceable Report) from Police Station	To be enclosed	<input type="checkbox"/>
4	Notification regarding the loss of Records to be published in any one of the following leading newspapers such as Prajavani, Samyukta Karnataka, Vijaya Karnataka, Kannada Prabha, Deccan Herald, Indian Express, Hindhu, Vijaya Times (Kannada & English Daily) in original has to be furnished	To be enclosed	<input type="checkbox"/>
5	An Affidavit to be furnished on a Rs. 20/- Stamp Paper stating the facts	To be enclosed	<input type="checkbox"/>
6	SSLC / PUC Marks card copy if available	To be enclosed	<input type="checkbox"/>
7	I year, II year Diploma in Pharmacy Marks card & Certificate copy if available	To be enclosed	<input type="checkbox"/>
8	Candidate's 03 Nos. Passport size Photos has to be duly signed by the College Principal (College Seal should not be stamped on Photos) & Candidate Name & Register Number has to be printed correctly on the Photos	To be enclosed	<input type="checkbox"/>
9	All the documents has to be attested & duly signed by the College Principal	Attested document with covering Letter is to be sent	<input type="checkbox"/>
10	Candidate's Photo Identity, i.e., Pan Card / Election ID Card / Driving Licence / Pass Port / Any other IDs issued by Govt.	Xerox Copy to be enclosed (attested)	<input type="checkbox"/>
11	Any other relevant documents	To be enclosed	<input type="checkbox"/>

CERTIFICATE

Certify that we have verified all the details listed above.

Name & Signature of the
College Principal with Seal

DATE: